

Central Ohio Area Service Committee Meeting Minutes May 17, 2020

Meeting called to order at 2 P.M. by **Mark R**

Serenity Prayer read by **everyone**

Service Prayer read by **everyone**

The Twelve Traditions of Narcotics Anonymous read by **Byron B.**

The Twelve Concepts for NA Service read by **Sara S.**

Reading of 12 Concepts based on month by **Lynette C-D.**

Roll Call

1. Mark R - Area Chair
2. Paul M - Area treasurer
3. Claire B - GSR A Good Morning Group
4. Danny T – Interested Member
5. Byron B - Area Secretary
6. April D - COACNA 29 Chair, GSR-A Aging In Recovery
7. Dave M – NA Member
8. Brock J – GSR Trust the Literature
9. Dave M – Interested Member
10. Ken R – Freedom Thru Fellowship
11. Nande G – Interested Member
13. Elizabeth E – Interested Member
14. Larry K – GSR Text Discussion
15. Les – GSR Together We Can
16. Leslie – GSR Write on Group
17. Mandi S – GSR Meeting up North
18. Matt S – H & I Chair
19. Janis C - GSR Heart to Heart
20. Mattie – Region Outreach V Chair
21. Lynette CD – RCM and GSR Women in Recovery
22. Megan P - Area PR Chair
23. Ryan R – GSR Sat Night Any Addict
24. Shannon J – GSR Aging in Recovery
25. Stephen L – NA Member
26. Tressa K – Interested Member
27. Vanessa F – ASO Chair/GSR BLS
28. Vanessa M - GSR Guiding Principle
29. Fred S - GSR Promise is Freedom

April 2020 Minutes approved

New Group Recognition:

Clean and Cyber

New Group Service Representative(s):

Paul M – GSR Clean and Cyber

New Flyer Approval:

None

Brief financial assessment from Treasurer

Start \$8468 + Donations \$450 = \$8918

Unfinished Business (business that needs action this month or is unresolved from previous months)

1. OCNA Fundraiser update - *We are investigating a donate for June.*
2. Transitioning back to F2F meetings (PR) – PR presentation and Open Discussion.

For more information please see: “CORONAVIRUS, MEETING CLOSURES/REOPENINGS & ONLINE MEETINGS” @ NacentralOhio.org

Agenda Business (business that was put into the minutes at the previous month’s ASC meeting)

1. Requests for checks –
 - a. PR subcommittee - \$2500 approved 11-1-1
 - b. ASO subcommittee - \$500 approved 13-0-0
2. Nominations for Unity Day Chair (virtual?). **OPEN**
3. Nominations for all annual positions – (**NEEDS VOTED ON BY GROUPS**)
 - a. Chairperson – no nominations
 - b. Vice-Chairperson – no nominations
 - c. Secretary – no nominations
 - d. Vice-Secretary – no nominations
 - e. Treasurer – no nominations
 - f. Vice-Treasurer – no nominations
 - g. RCM – Lynette CD. (**no nomination form submitted**)
 - h. RCM-Alt – no nominations
 - i. Activities Chairperson – no nominations
 - j. Area Office Chairperson – Nande G. (**see nomination form**)
 - k. H&I Chairperson – Matt S. (**see nomination form**)
 - l. Newsletter Chairperson – Rebecca A. (**see nomination form**)
 - m. Outreach Chairperson – no nominations
 - n. PR Chairperson – Paul M. (**see nomination form**)
4. Electronic donations – In a “PAYPAL” account for our 5th/3rd bank. *See Chair report.*
5. COACNA policy motion/approval (APPROVED – 10-0-3)
6. Motion 2020-01 – ruled out of order
7. Motion 2020-02 suspend ORSCNA donation - **sent back to groups.**
8. Motion 2020-03 – movbe subcomittee reports 3-2-5 defeated

Group Reports:

GOOD A.M. GROUP

We continue to hold our group's meeting weekdays, 9-10 a.m. on Zoom. We've been averaging 25 members per meeting. We have started to plan our transition back to our Maize Rd. meeting space in the event the Church there reopens within the end of the month. Following Coronavirus guidelines and creating an online(via zoom)/face-to-face hybrid meeting type are part of our goals. More will be revealed. We are making an area donation of \$25 this month.

ILS, Claire B., GSRA

WRITE-ON GROUP

While the format of the Write-On group does not lend itself to a Zoom meeting, as of now we have 12 members who are submitting their writings weekly on that Monday's Just For Today Meditation. The way in which this has been working is that contributors are taking a photograph of their writing, and texting it to our thread. Anyone who would like to join us, please text your name and phone number to Leslie, at 6148042231, and I will add your name and number to the thread.

Unless you ask me not to do so, I will retype your submission and email it to Rebecca, for our N.A. Newsletter.

In loving service, Leslie L-H

The Better Late Than Never Group of NA Group Report 17MAY20

We are still meeting six nights a week at 10pm with various formats. We did discuss possibly meeting in person after I am able to speak with the church. If we are able to meet, we would like to continue having a Zoom meeting as well as in person so that addicts who do not feel safe or are unable to attend can attend a meeting. We decided to start with meeting one night a week (Friday, because it is our highest attended meeting) to see how it goes, ask addicts to bring a lawn chair, not use tables, provide hand sanitizer, no food or coffee, and clean before and after the meeting. We discussed asking addicts to wear a mask and possibly providing some to those who want one but are unable to obtain one. We discussed having a thermometer but it seemed difficult and we didn't want to turn anyone away. Because we meet so late, we have most of the church to use so we also discussed breaking up into smaller groups so that social distancing is possible. Of course, this is all new for everyone, so if anyone has any ideas or suggestions we would love to hear. We started using a PayPal account for 7th tradition, which has gone well. Until we know if we can meet, we are unsure of future expenses and are waiting to donate this month.

ILS; Vanessa F GSR, Jesse S GSRA, Nande G Treasurer

ADMINISTRATIVE REPORTS:

COASCNA Chairperson's Report

_I would like to read one of the parliamentary motions from the Rules of Order in the Guide To Local Service (pages 104-111). It is the "motion to Amend".

Motion to AMEND.

SIMPLE majority required.

Is DEBATABLE.

This is perhaps the most commonly used parliamentary motion. During debate on a motion, if a member feels that the motion would benefit from a change in its language, that member can say, “*I move to amend the motion...*” and suggest specific language changes in the motion. Ordinarily, an amendment must be moved and seconded before it can be debated. When debate on the amendment is exhausted, the body votes on the amendment. Then, debate resumes on the merits of the main motion (as amended, if the amendment has carried). When debate is exhausted on the merits of the main motion itself, a vote is taken and the body moves on to the next item of business. If an amendment is offered and the persons making and seconding the original motion accept it, no second is required, no debate is called for, and no vote need be taken on the amendment; debate proceeds as if the main motion had been formally amended. This is called making a *friendly amendment*.

- As always, if any trusted servant or any group has any questions related to service or related to the business of the area, I am more than willing to try and answer them for you.

In loving service, Mark R. COASCNA Chairperson

Later,

We decided to set up electronic donations using PayPal so now groups and individuals (addicts only) can donate to the Area. Below are some instructions for any group or individual to get it set up.

- First, you will need to set up a PayPal account for the group or person. You can do this through their website ([paypal.com](https://www.paypal.com)) or through their app on your phone.
- PayPal accounts need to be linked to an email address and either a checking account or credit card.
 - You can create a group email address or decide to use a home group member's email address.
 - If a group or individual has a checking account, you can link to that. Otherwise, use a home group member's checking account or credit card.
- Next, just use that PayPal account to send money to coascna.treasurer@gmail.com.
- Important: Make sure to add a note to indicate which group or person is sending the money so it can be attributed to the correct group.
- We will get notified and can then transfer that donation into the COASCNA bank account.

If there are any questions, please contact the Area Chairperson, Mark R. (614-270-1274 or markroberts@columbus.rr.com)

Thanks!

Vice Chair (Sara S):

No report

Secretary (Byron B):

Please turn in reports and/or Motion/Nomination forms before ASC.

ILS Area Secretary Byron B

Treasurer (Paul M):

Treasurer Report, May 2020

Hello Family, thank you for allowing me to be of service. I was glad to gain experience as the Area treasurer over the last year, and appreciate everyone's patience as I learned the ropes.

We are still on good financial footing. However, I am concerned about the various entities in our Central Ohio Area Service Committee, and still strongly suggest that we consult with a qualified professional. Here are a few things we need guidance on from a tax and insurance specialist who has experience with non-profit groups like ours:

- Is it possible for COASCNA to be insured under the Region policy (ORSCNA) when we are completely separate entities**
- Is there anything we need to be aware of since there are three separately incorporated groups within the Central Ohio Area**
 - o COASCNA
 - Our service committee, made up of subcommittees such as H&I and Public Relations and which performs duties on behalf of the many Groups in our Area; will be required file Federal tax returns**
 - o COAONA
 - The Area Office, which does a robust business reselling literature, but whose office insurance, rent, and phone/internet is paid by COASCNA; COAONA also must file tax returns**
 - o COACNA
 - Technically a subcommittee of COASCNA; it's the every-two-year Area Convention, which provides COASCNA with some portion of its proceeds from the Convention. On the flip side, COASCNA could be responsible for any financial loss the Convention suffers. I am not sure if COACNA has to file tax returns.**
 - Are the assets of individual trusted servants at risk if we do not have adequate coverage**
 - Should the Executive Body of the Area be named in an insurance policy**

I have talked to trusted servants from a few other Areas and Regions across the US, and they all offer the friendly strong suggestion that we sit down with a professional to make sure that we acting in accordance with all applicable laws and regulations, and that trusted servants are at no risk of personal liability.

Other items to note:

- The Chair has set up a PayPal account so that groups can make electronic donations to Area
- The donations from our groups have decreased sharply over the last few months
- See my draft projections at the bottoms of the Checking Account Log

Again, thank you for the opportunity to be the Area's treasurer!

In loving service... Paul M

Regional Committee Member (Lynette C-D):

NO REPORT SUBMITTED

Subcommittee Reports

Activities Chair (Open): none

Area Convention COACNA 29 (April D):

Hi family,

So far, we have sold 35 basic and 84 full registrations. As of today our bank balance is \$6108.49. The contract has been officially signed with the Marriott by the Airport for the convention to be held on January 14th, 15th, and 16th, 2022.

We had our Theme Speaker Jam last night and had between 30-50 people in attendance at any one given time. I am working with the treasurer to see how much money we took in the PayPal 7th tradition.

ILS, April

Area Office/Phone Lines (Vanessa F):

COAONA Subcommittee Report 17MAY20

Hi family! The office has reopened two days a week: Tuesday 6-8pm and Saturday 10am-1pm. I will be training someone who will volunteer on Sundays at the office so check the website for that. Phonline is going well with 75 phone calls last month and 15 newcomer phone calls since last ASC. The subcommittee would like to nominate Nande G for ASO Chairperson.

*Motion to pay rent for June and reimbursement for May

ILS,

Vanessa F ASO Chairperson

Hi family -

In April, we had:

Starting balance: \$1,382.03

Sales: \$171.75
Expenses: \$0
Ending balance: \$1,553.78

Rent was waived in April and no literature was purchased.

In May, we had:

Sales: \$216.25
Expenses: \$250 (office rent)
Ending balance: \$1,316.78

I believe we received a check for \$500 for reimbursement of May/June rent from COASCNA, which has not yet been deposited. We also paid June rent of \$250 that has not yet been cashed. That brings our current balance to \$1,566.78.

Assuming sales stay at this level through June, we will not be able to cover July rent as we still have an outstanding invoice due to NAWS for \$1,225.41 and sales tax payment due in July of about \$400.

ILS,
Caity C.

Hospital and Institution (Matt S):

We currently have 23 commitments, 23 of which are currently not meeting due to Covid-19. We are still in need an H&I Vice-Chair, anyone with interest in this position is also encouraged to attend our subcommittee meeting.

Since the last ASC, we have bundled together various literature and virtual schedules and delivered them to various facilities in the area. In the past month, we have also started 2 virtual H&I panels meeting Wednesday @ 7 and on Saturday @ 6:30. We have rotating panels with members from our subcommittee. This Zoom link has been provided to all of our treatment center commitments. We have been getting regular attendance from 2 of the treatment facilities in our area with about 40 people in attendance not including our subcommittee members. Lastly, we would like to submit our June H&I budget, we don't currently need these funds for literature but would like to get the budget in to have available as we will likely need literature in the coming months.

In loving service, Matt

Newsletter (Rebecca A.): No report submitted

Outreach (Quentin H): No report submitted

Public Relations (Megan P):

Highlights

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- Billboard is still up on West Side Columbus
 - “Should We Re-Open Meeting Suggested Guide” drafted for groups

2020 Q2

- Assist in PR activities for re-opening meetings/maintaining virtual presence
- Website updates must go to COASCNA@gmail.com
- Review PR forecasted plan and budget for Q3 and Q4 due to changes

Check Request

- \$2500 for Billboards (Figured is based on previous billboard project)
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Next Meeting

Tuesday, June 2nd, 2020 at 6:30pm via zoom call: ID 536-363-9417

Unity Day (Open):

Motions to Fill Open Area Service Committee Positions:

Current Open Positions:

All positions open for nominations (see Agenda Business)

Motions to Fill Open RSC Positions

- Chair: Kirby M., MOASCNA
- Vice-Chair: Dave L., GCASCNA
- Treasurer: TJ, GCASCNA
- Vice-Treasurer: Sam G., GCASCNA
- Secretary: Martha B.
- Traditions Retreat: Caleb (same as this year)
- Outreach: Maddie, COASCNA

Current Open Positions:

All positions open for nominations

Unplanned Business:

NONE

Pre-Agenda Business (reading into minutes items for Agenda Business at next month's ASC meeting)

NONE

Adjournment:

Serenity prayer and adjournment at 6pm

Next ASC meeting: June 28, 2020 (due to 6/21 being Father's Day)

Central Ohio Area Service Committee of Narcotics Anonymous Trusted Servants			
Administrative Committee			
Chairperson	Mark R	614-270-1274	markroberts@columbus.rr.com
Vice-Chairperson	Sara S	614-769-2991	shelinesara@yahoo.com
Secretary	Byron B	614-902-7964	COASCNAsec@gmail.com
Vice-Secretary	Brandon D.	614-359-9874	bduerler@outlook.com
Treasurer	Paul M	614-551-2485	cbusnapaulm@gmail.com
Vice-Treasurer	Open		
Regional Committee Member	Lynette C-D	614-432-0601	iamlightlcd@gmail.com
Regional Committee Member Alternate	Open		
Subcommittee Chairpersons			
Activities Chairperson	Open		
Area Office Chairperson	Vanessa F	614-557-2964	Vanessa.lyn.obd@gmail.com
Convention Chairperson	April D.	740-963-0931	COACNAChair@gmail.com
Hospitals & Institutions Chairperson	Matt S	614-404-1111	Jank.nation498@gmail.com
Newsletter Chairperson	Rebecca A.	614-940-2632	beccalo@hotmail.com
Outreach Chairperson	Quentin H	614-749-8408	newstart545@gmail.com
Public Relations Chairperson	Megan P.	614-600-6339	megpowell@gmail.com