

Central Ohio Area Service Committee Meeting Minutes

July 19th, 2020

Meeting called to order at 2 P.M. by **Mark R**

Serenity Prayer recited by **everyone**

Service Prayer read by **Fred S.**

The Twelve Traditions of Narcotics Anonymous read by **Larry K.**

The Twelve Concepts for NA Service read by **Paul M.**

Reading of 12 Concepts based on month by **Nande G.**

BACK TO GROUPS:

- **Vote for Chairperson – Tammy S. – see nomination form.**
- **Nominations for open ASC positions:**
 - **Chairperson, Treasurer, Vice-Treasurer, Secretary, Vice-Secretary, Regional Committee Member Alternate, Activities Chairperson, Outreach Chairperson**
 - **Addithon Chairperson & New Year’s Eve Chairperson**

Roll Call: (we apologize to anyone we missed)

1. Mark R. – acting Area Chairperson
2. Paul M. – Public Relations Chair / GSR Clean & Cyber Group
3. Shannon J. – GSR Aging in Recovery Group
4. Brock J. – GSR Trust the Literature Group
5. Nande G. – Area Office Chair / Unity Day Chair
6. Larry K. – GSR Text Discussion Group
7. Les H. – GSRA Together We Can Group
8. Matt S. – H & I Subcommittee Chairperson
9. Fred S. – GSR Promise is Freedom Group
10. John W. – GSR Clean Machine Group
11. Stuart G. – GSR Good Morning Group
12. Tammy S. – GSR Right Living Group (not voting today)
13. Janis C. – GSR Heart 2 Heart Group
14. Andrew G. – GSR Gay, Joyous & Free Group
15. Ryan R. – GSR Saturday Night Any Addict Group

Minutes approved:

Minutes for June 2020 were approved.

New Group Recognition:

NONE

New Group Service Representative(s):

NONE

New Flyer Approval:

NONE

Brief financial assessment from Treasurer:

Mark had picked up the Treasurer's stuff from Paul recently, but he didn't have enough time to prepare any financial information for today. We believe the balance is just under \$6,000 after last month's bills.

Unfinished Business: (business that needs action this month or is unresolved from previous months)

1. Transitioning back to face to face meetings (PR)
 - *Public Relations (PR) has been organizing information from various sources and has developed several documents to help COASCNA groups determine for themselves the best course of action. (<https://nacentralohio.org/coronavirus-and-meeting-closures/>)*
 - *There will be a 3rd Homegroup Roundtable discussion about reopening meetings held on 7/28. Notes from all 3 roundtables will be put on the web page listed in the previous bullet.*
 - *As information changes for your home group, please make sure to keep PR updated by using the coascna@gmail.com email address.*
 - *Some groups are meeting again:*
 - *Saturday School – meeting outside*
 - *Heart 2 Heart – meeting in the park next to the building when possible*
 - *11th Step Candlelight – started meeting again on 7/15 (masks required)*
 - *other groups are meeting but no one present today to verify*

Agenda Business: (business that was put into the minutes at the previous month's ASC meeting)

1. Requests for checks
 - *Area Office subcommittee – requested \$250 to pay office rent for August. (**APPROVED 9-0-1**)*
 - *PR subcommittee – requested \$350 for the annual website bill. (**APPROVED** – in quarterly budget)*
 - *H&I subcommittee – requested \$750 for literature. (**APPROVED** – in quarterly budget)*
 - *Other monthly checks to be written:*
 1. *WOW - \$100*
 2. *RSC donation – these have been suspended per Motion 2020-02*
2. Nominations for Addithon Chairperson
 - *No nominations made.*
3. Nominations for New Year's Eve Chairperson
 - *No nominations made.*
4. Regional/Area Insurance
 - *Mark R. had attended the Regional Service meeting on 7/11/20 and had made the policy available to April D. as requested by the ASC in June. April's report based on her review of the policy is below.*

Hi family,

I was able to work with Mark last weekend to look at the insurance policy. The policy forms that the company the Region has the policy with are the same forms that my carriers at work use. Many companies use the same generic policy language and just add modifying endorsements onto them to adjust the coverages to what they want. The policy uses the generic CG0001 form edition 04/2013. I have looked at this form many times before last Saturday and know it well. This form includes the definition of a named insured. This basically defines who is and isn't covered on the policy. In the policy language there is one sentence that clearly is going to exclude COASCNA, COACNA, and COAONA from this policy. It reads "No person or organization is an insured with

respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.” The declarations page of the policy lists Ohio Region Service Committee of Narcotics Anonymous as the named insured. Because our organizations are not listed as a named insured, it is my professional opinion that we are not going to fall under the coverages of this general liability policy.

Since we are all separate entities, we are all going to need our own individual coverages to protect each one from being named in a suit. I have already started reaching out to carriers to get quotes for COACNA and have no problem doing the same for COASCNA.

ILS,
April

- *There was a fair amount of discussion – generally more in favor of pursuing our own insurance or at least seeking input from a professional.*
- *A motion was made as follows:*

Motion 2020-04: To form an ad-hoc subcommittee with Paul M. as Chairperson and 2 other ad-hoc members to explore insurance coverage for all 3 entities (COASCNA, COACNA, and COAONA) and seek outside advice as needed on tax implications.

Intent: To provide expert guidance on these issues.

Vote: 11-0-0 (PASSED)

5. Conducting COASCNA annual audit

- *Mark R. & Tammy S. volunteered to conduct the audit and report their results at the August ASC meeting. Paul M. will not be present, but will be available for questions if needed.*

6. Conducting COAONA annual audit

- *Mark R. volunteered to contact Quentin H.’s father (Greg) to conduct the audit and report their results at the August ASC meeting. Caity C., the out-going Treasurer, and Vanessa F., the incoming Treasurer will be present if possible.*

Group Reports:

Promise Is Freedom Group

Hello everyone! The Promise Is Freedom Group of NA meets every Sunday at 7:45 PM. We are unable to meet face to face due to facility permission as well as concerns about the epidemic. We are, however, still meeting on Zoom at ID number 857 8382 1102, there is no password. We are a literature study with a focus on promoting recovery. We are in need of support due to dwindling numbers. Please come share your experience, strength, and hope.

In Loving Service,
Fred S

Clean & Cyber Group

- The meeting has moved from Friday to Thursday, still from 7pm – 8pm, still a literature meeting that alternates between Steps 1, 2, 3 and 12 and Living Clean.
- No overhead because I use the zoom account for personal purposes as well, so we request that attendees make a donation directly to Area; we share the screen and show attendees how to get to our website and find the link to make the PayPal donation.
- We have at least 1 newcomer per week.
- We share our screen at the beginning of the meeting and show attendees how to access the free, downloadable IPs and other NA literature from na.org.

- These practices were included in the Australia NA newsletter, since it this info was shared in an international FB Group that focuses on Service Solutions.
- We have a regular attendee/HG member from New Delhi, India and who has been a chair.

Paul M.

Trust the Literature Group

Wednesday's at 8pm
2930 W. Broad
Literature study format

We are currently still meeting in the parking lot and have not found it necessary to meet at the Westgate open air shelter. We have averaged 12-20 addicts and have continued making alterations to continue maintaining appropriate distance and being respectful of everyone in attendance. I will attach our revised temporary COVID Secretary announcement. Our facility has reopened but we will continue to meet outside and are in cooperation with the other two NA meetings in the facility about a plan for when and what moving in will look like so there is consistency between the meetings.

ILS,
Brock J.

Right Living Group

Hello family. The Right Living Group of NA has not been meeting in person or via zoom. We are working on a solution to this. In the mean time we will not be voting at area. If anyone has ideas that can help us meet again please contact Tammy S. at (614)323-4681. Thank you.

Gay, Joyous & Free Group

Hello,

G, J & F continues to meet through Zoom at our regular time, 7:30 pm Saturdays. The Zoom ID is 889 7764 0090, and no password is required. We have been averaging between 7 and 10 addicts in attendance per meeting lately, which makes for a smaller, more intimate meeting than usual. We have discussed continuing the Zoom meeting even after the in-person meeting is able to resume, as there are home group members who will need to continue to avoid public spaces even after the state/county/church tells us that we can resume meeting in-person; as there are other home groups members who would be happy to start meeting in-person again, and in order to be available for newcomers, we are likely going to have the in-person meeting and the Zoom meeting at the same time each week, but separately. Once things have "returned to normal," we will fold the online meeting back into the in-person meeting.

We are making a donation of \$25 this month.

In loving service,
Andrew G.

Heart To Heart Group

Broad Street United Methodist Church
501 E Broad St.
Columbus, OH 43215
7pm
Currently on Zoom until further notice.
GSR: Janis C
Sec.: Chris M
Contact: Fred P

Good Morning Group

I (Stuart G) am the new GSR for the Good Morning Group. I attended ASC in June but did not submit a report. We have reopened our meeting in-person and our running a hybrid meeting currently. We arrive to the meeting space early to sanitize the area. We require the use of a mask at our meeting and have them provided if one does not have a mask. We also take everyone's temperature before the meeting. If an attendee has a temperature of 99 or higher, then we ask them to leave, but we provide them with phone numbers and information on online meetings to attend. Luckily, we haven't encountered this circumstance yet. Our secretary brings their iPad, so we can have addicts join that don't feel comfortable attending in-person. We share around the room and alternate between people in the meeting and people on zoom. So far we have experienced few technical difficulties. The only trouble we've had is hearing people on zoom and vice versa. But the iPad works well for the most part. Our Treasurer Keith has made a donation of \$50 for both the month of June, and this month, July.

Administrative Reports:

Chairperson's Report (Open):

No written report submitted.

Vice-Chairperson's Report (Open):

No written report submitted.

Secretary (Open):

I put together the minutes for June and sent them out using the Secretary's distribution list. I also reorganized the emails in the Secretary's Gmail account. I created a "folder" for each month – the emails go back as far as April 2019. Emails not related to a specific month's ASC meeting are saved in the All Emails folder.

ILS, Mark R.

Treasurer (Open):

See attachments to the email:

- Financial workbook for July 2020 ASC meeting
- Account Log file
- Group Donations file
- Bank statement for June 2020

Regional Committee Member (Lynette C.-D.):

Hi Family,

I regret missing today's ASC meeting as I am recovering from some physical ailments. I overdid it in the sun yesterday participating in a 5 mile walk and while my heart said yes, my body said wtf?

- The Regional Service Committee meeting took place on July 11-12 in person in Wooster and via Zoom which is how I participated so I have no expenses to report this quarter. The Ohio region

consists of and provides service on behalf of 15 areas. I have not yet received minutes from the 2-day meeting; however I will share some of what took place.

- Per our Regional Delegate, this quarter's Midwest Zonal Forum (MZF) is cancelled, however there will be a fellowship wide online meeting on Sat. July 25 2-4 pm and everyone is invited to attend. Information can be found at <http://na.org/virtualmeeting>.
- This year's 12 step retreat (which is chaired by Mark R.) reports that they've been preparing everything for the Oct. weekend at Tar Hollow State Park and all committee assignments are filled. They have received information from the management of Tar Hollow indicating that they've decided to keep the residential area of the park closed through Labor Day. Based on that decision and the recent surge in COVID-19 issues state and nation-wide, the committee will discuss at their next meeting whether to move forward with plans to have the event.
- The OCNA (state convention) committee (BLASCNA) has announced their decision to pull out of planning the 2021 OCNA event at Kalahari Resort due to the current and anticipated COVID issues, and the concerns around losing money once they make the commitment to the facility, and then decide to pull out due to lack of participation and the inability of areas to conduct OCNA fundraising events. There was a motion to accept the decision by BLASCNA and open up next steps to the other areas for discussion. I will share that motion once it comes from the secretary.
- There was also discussion and a motion made by our Outreach chair to open a zoom account for the region to use in supporting smaller areas and parts of the state that lack connection to an area. That motion will also be shared once I receive it.
- Elections for trusted servant positions were held on Saturday and additional vacant positions were voted in on Sunday. The following positions have been filled:
 - Chair: Kirby M.
 - Vice-Chair: David L.
 - Treasurer: TJ
 - Vice-Treasurer: Sam G.
 - Secretary: Martha B.
 - Outreach Chair: Maddie B.
 - H&I Chair: Rodney CD.
 - PR Chair: Mattie S.
 - Phonelines Chair: Lynette CD.
 - Fall 12-Step Retreat Chair (2021): David C.
- Vacant Positions:
 - Vice-secretary
 - Policy Coordinator
- Sam G, our current Vice-Treasurer and one of the trusted servants responsible for acquiring the region's insurance policy, has reported receiving an inquiry from a concerned member with specific questions and requesting written information about our insurance coverage. Sam has reached out to our insurance carrier for answers to those questions and is waiting to hear back in order to provide answers. Stay tuned for more information as it is received.
- As I've mentioned previously, this body is encouraged to have conversations regarding any issues of concern or clarification we have about our regional service committee that aren't already being addressed. While the motion process is the traditional vehicle to share specific questions and or changes we have for the regional service body, as your representative I am happy to relay concerns and/or issues that we may want to explore. I will continue to encourage us to provide feedback on what we'd like the RSC to address on our behalf.

In Loving Service,
Lynette CD, Regional Service Committee Member

Subcommittee Reports:

Activities Chair (Open):

Area Convention – COACNA 29 (April D.): (Not present)

Hi family,

So far, we have sold 35 basic and 88 full registrations. As of today our bank balance is \$6,242.82. We are hoping to have a drive-in movie style event late September if we are able to get the space. That way we can have a fundraiser but still social distance.

ILS,
April

Area Office (Nande G.):

The office is still open Tuesdays 6-8, Saturdays 10a – 1p and Sundays 10a – 2p. We are stocked in key tags and literature. We are currently out of 1 year medallions. We will be placing an order for Medallions to Wisconsin in the next week. We received \$140 in ASC donations that will be mailed out on Monday. Total calls for the month cannot be accessed at this time due to an unpaid phone bill, but we have logged over 5 calls to newcomers. We are currently updating our rides to Recovery volunteers so if anyone has the willingness to give newcomers rides to and from meetings please contact me or refer to the flier sent out.

With Loving service,
Nande G.

Hospital and Institution (Matt S.):

We currently have 23 commitments, 2 of which are currently meeting on their regular night, one via Zoom and the other in person.

We have continued both H&I virtual panels meetings on Wednesday @ 7 and on Saturday @ 6:30. We have rotating panels with members from our subcommittee. We have been getting regular attendance from 2 of the treatment facilities in our area with about 40 people in attendance not including our subcommittee members. We should be receiving a check for our literature order after this month's ASC. Literature will be purchased in the coming month and receipts for this order will be brought to next month's ASC.

As mentioned in the report, our Salvation Army meeting is now meeting in person. This facility reached out to the current panel leader to request H&I to return. The panel members have worked out with the facility how to best go about maintaining social distance, doing readings, wiping down before and after the meeting, etc. Things seem to be going well thus far.

Lastly, H&I are always looking for new/interested members. Both H&I zoom panels could definitely use support from experienced members, especially the Wednesday all female meeting. We are also still looking for interested parties for a Vice-Chair, Secretary, and Literature Chair/Vice-Chair of Literature. Any interested parties are encouraged to attend our subcommittee meeting which meets the first Sunday of every month @ 3PM via zoom. The link to the meeting can be found on the area website.

In loving service,
Matt

Newsletter (Rebecca A.): (Not present)

No written report submitted.

Outreach (Open):

Public Relations (Paul M.):

Hi Family. Thank you for letting me be of service!

- Meet 2nd Saturday of the month, 9:30am – 10:30am, details on zoom link, etc. on website
- Website stats
 - 2019 was 28,500 users (78 per day)
 - Year to date users is 17,300
 - June: 2,300 users total; of those 2,000 were new users
 - Mobile access by 66% of total users, desktop 32%, and tablet by 1%
 - Requesting a check today for \$350 to pay for website for period August 2020-July 2021
- Activities
 - Billboards are up at Morse & Cleveland and at Sullivant between Wilson & Hague
 - Social Media
 - Med School
 - Ad hoc committee to work with parole and probation, to provide zoom/panel presentations and other NA info to clients
 - Planning group Professionals Day in September
 - Participated in “Our Virtual Presence” Roundtable on 07/11, which focused on how to maintain our critical services like H&I and PI during COVID
 - Panel member Greater NY Region reopening Roundtable on 07/13
 - Planning our Area’s next Roundtable for Tuesday, July 28; specific topics are reaching the public, addicts who don’t know about us, and how we welcome the newcomer into our meetings in the age of COVID
 - Dropping info in Little Libraries and Blessing Boxes, and leaving NA business cards at businesses that welcome us to do so
- Proposed fundraiser to raise between \$500 and \$1500 to place a month of PSA’s on CD102.5, or targeted social media awareness campaign (additional billboard or Facebook, etc). Or request a budget for this from Area.

In loving service,
Paul M

Unity Day (Nande G.):

We had our first meeting on 7/5/2020 in which we discussed the planning for previous years. We talked about 2 options for unity day, a live event at a given location or a 12 step zoom speaker Jam due to COVID related circumstances. We are planning for both, but using the Zoom option as a last resort. At our next meeting we will be voting on a location and finalizing the budget for the event. It will be held Sunday July 26th at 4:30pm on Zoom. The ID is **937-226-4629** for anyone who is looking to get involved in service.

With Love,
Nande G.

Nominations to Fill Open ASC Positions:

Current Open Positions:

- *Chairperson* – *Tammy S. nominated (2nd by Andrew G.) (see nomination form)*
- *Vice-Chairperson* – *no nominations*
- *Secretary* – *no nominations*
- *Vice-Secretary* – *no nominations*
- *Treasurer* – *no nominations*
- *Vice-Treasurer* – *no nominations*
- *RCM-Alt* – *no nominations*
- *Activities Chairperson* – *no nominations*
- *Outreach Chairperson* – *no nominations*

Nominations to Fill Open RSC Positions:

Current Open Positions:

- *Vice-Secretary* – *no nominations*
- *Policy Coordinator* – *no nominations*

Sharing Session:

No topics were brought up for the Sharing Session.

Unplanned Business:

No items were on the agenda or brought up by the body.

Pre-Agenda Business: (reading into minutes items for Agenda Business at next month's ASC meeting)

No items were on the agenda or brought up by the body.

Adjournment:

Serenity prayer and adjournment at 4:11pm.

Next ASC meeting: August 16, 2020 at 2:00pm

Central Ohio Area Service Committee of Narcotics Anonymous Trusted Servants			
Administrative Committee			
Chairperson	Open		
Vice-Chairperson	Open		
Secretary	Open		
Vice-Secretary	Open		
Treasurer	Open		
Vice-Treasurer	Open		
Regional Committee Member	Lynette C-D	614-432-0601	iamlightlcd@gmail.com

Regional Committee Member Alternate	Open		
Subcommittee Chairpersons			
Activities Chairperson	Open		
Area Office Chairperson	Nande G.	614-515-3322	dalocka814@gmail.com
Convention Chairperson	April D.	614-636-1640	COACNAChair@gmail.com
Hospitals & Institutions Chairperson	Matt S	614-404-1111	Jank.nation498@gmail.com
Newsletter Chairperson	Rebecca A.	614-940-2632	beccalo@hotmail.com
Outreach Chairperson	Open		
Public Relations Chairperson	Paul M.	614-745-7530	coascna@gmail.com