

Central Ohio Area Service Committee Meeting Minutes

September 20th, 2020

Meeting called to order at 2 P.M. by **Mark R**

Serenity Prayer recited by **everyone**

Service Prayer read by **Elizabeth E.**

The Twelve Traditions of Narcotics Anonymous read by **Elizabeth E.**

The Twelve Concepts for NA Service read by **John W.**

Reading of 12 Concepts based on month by **Mark R., Lynette CD., and John W.**

BACK TO GROUPS:

- **Vote for Public Relations Chairperson – Megan P. – see nomination form.**
- **Vote on Motion 2020-06 – see motion in minutes under Pre-Agenda Business**
- **Vote on Motion 2020-07 – see motion in minutes under Pre-Agenda Business**
- **Nominations for open ASC positions:**
 - **Vice-Chairperson, Vice-Treasurer, Vice-Secretary, Regional Committee Member Alternate, Activities Chairperson, Outreach Chairperson**
 - **Addithon Chairperson & New Year’s Eve Chairperson**
- **Nominations for open Ohio Region positions:**
 - **Vice-Secretary and Policy Coordinator**

Roll Call: (we apologize to anyone we missed)

1. Mark R. – acting Area Chairperson
2. Tammy S. – Area Chairperson
3. Elizabeth E. – Interested Member
4. Lynette CD. – Regional Committee Member
5. Jarrod G. – Interested Member
6. Shannon J. – GSR Aging in Recovery Group
7. Brock J. – GSR Trust the Literature Group
8. Nande G. – Area Office Chair / Unity Day Chair
9. Les H. – GSRA Together We Can Group
10. Matt S. – H & I Subcommittee Chairperson
11. Fred S. – GSR Promise is Freedom Group
12. John W. – GSR Clean Machine Group
13. Dave – GSRA Good Morning Group
14. Janis C. – GSR Heart 2 Heart Group
15. Mandi S. – GSR Meeting Up North Group
16. Chuck M. – Interested Member
17. Kelle A. – Interested Member
18. Larry S. – Interested Member
19. Maddie B. – ORSCNA Outreach Chair
20. Megan P. – PR Vice-Chair
21. Jesse S. – GSR Better Late Than Never Group
22. JC – GSR Hope Is Found Here Group
23. John P. – Interested Member

Minutes approved:

Minutes for August 2020 were approved.

New Group Recognition:

NONE

New Group Service Representative(s):

JC – GSR for Hope Is Found Here

New Flyer Approval:

1 flyer was submitted for approval:

- I Qualify Group Halloween Drive-In Movie flyer (10/31/20) – APPROVED (on website soon)

Brief financial assessment from Treasurer:

Mark R. gave a brief assessment of the current financial situation. There are no outstanding financial report forms.

Balance at the end of August ASC meeting	\$5,063.68
Donations for the month	\$1,015.00
Expenses during the month (Area Office rent)	\$150.00
Current Balance	\$5,928.68

Unfinished Business: (business that needs action this month or is unresolved from previous months)

NONE

Agenda Business: (business that was put into the minutes at the previous month's ASC meeting)

1. Budgets for 4th quarter (October, November, & December)
 - *H&I subcommittee – budget of \$750 to buy literature to distribute to facilities. (APPROVED by consensus)*
2. Requests for checks
 - *Area Office subcommittee – requested \$150 to pay office rent for October. (APPROVED by consensus)*
 - *Other monthly checks to be written:*
 1. *WOW – we currently have a \$12 credit balance so no payment needs to be made this month.*
 2. *RSC donation – these have been suspended per Motion 2020-02*
3. Election for Secretary nomination – Elizabeth E.
 - *VOTE:9-0-0 (Elizabeth E. is now our Secretary)*
4. Election for Treasurer nomination – Jarrod G.
 - *VOTE:9-0-0 (Jarrod G. is now our Treasurer)*
5. Nominations for Addithon Chairperson
 - *No nominations made.*
6. Nominations for New Year's Eve Chairperson
 - *No nominations made.*
7. Vote on Motion 2020-05
Motion#: 2020-05
Maker: Lynette CD., RCM

Second: Elizabeth E.

Motion: To reword Section 3, I, a, xii in COASCNA Policy (under the General Format for COASCNA Area Service meeting) to read as follows:

xii. Brief financial assessment from the Treasurer with list of open financial report forms that haven't turned in receipts.

Intent: To provide a specific time and place at each Area Service Committee meeting for the Treasurer to highlight previous disbursements of funds that haven't been accounted for with proper receipts.

VOTE: 7-0-2 (Motion passes)

Mark R. will update the policy & agenda files and get the new policy up on the website and sent out with the minutes.

8. Conducting COAONA annual audit

Hi Family,

We completed the COAONA accounting audit for July, 2019 – June, 2020 on August 18, 2020. The audit was conducted by acting Area Chairperson Mark R., auditor Greg H., incoming Office Treasurer Vanessa F., and current Office Chair Nande G. The outgoing Office Treasurer Caity C. was also present.

We followed the ORSCNA policy outline as general guidance for the audit. Their policy is broken into 4 parts. A summary is provided here of the findings for each part.

a. Validate the check register balance since the last audit by making sure all debits and credits add up accordingly and are logged correctly.

Findings: This part was assumed correct since Excel is used rather than manual accounting. Formulas were double checked in the Treasurer workbook and on Account log and everything is working correctly.

b. Reconcile all bank statements (along with all cancelled checks and deposit records) against the check register. Balance the check register against each monthly bank statement to verify the account balance.

Findings: We were unable to get each monthly statement from the bank website because the account had been locked. Vanessa was able to unlock the account the next day. We were able to get a list of all transactions during the fiscal year and we used that to reconcile the entire year instead of doing it month to month. All transactions from the Huntington account were entered correctly into the Account Log. The Account Log matches the full list of transactions and June ending balances were confirmed.

c. Verify that all receipts written from the receipt book total what monies came in and that those monies equal the amounts deposited to the checking account.

Findings: We used the bank deposits listed on the full list of transactions and the individual sales recorded in the Treasurer's Workbook to validate that all incoming money matched the amounts deposited into the bank account. There were 2 recommendations made to help make this part of the audit easier in the future:

1. Record the sales amounts in the Treasurer's Workbook so that it's easier to determine which sales are a part of which deposit. Using something like cell coloring or better grouping or adding a note at the bottom would help.
2. Try to do a deposit at the end of the month with sales for only a specific month. It was more difficult to audit when deposits spanned 2 or more months.

d. Verify that all disbursements of funds are accounted for with valid receipts & financial forms and were appropriate expenditures.

Findings: All checks written during the fiscal year had receipts with the exception of checks written to pay the monthly rent for the office. There were 2 more recommendations made to help this part of the audit easier in the future:

1. Try to organize the receipts/invoices better during the year so it's easier to match them up during the audit.
2. Try to get receipts from the landlord so that we can verify that the rent is actually received by them. (Nande is going to look into making this happen from now on.)

In loving service,

Mark R.

9. Insurance

There was a brief discussion about this topic:

- *There was no further input from Paul about the ad-hoc committee.*
- *The COACNA committee went ahead and purchased their own insurance. (In COACNA report)*
- *Given the letter from the Regional Treasurer (in last month's minutes), it sounds like everything else is covered unless a function has swimming, sports, or there's fire involved.*
- *We agreed that this topic was concluded and will not be on the agenda next month.*

10. Facebook group

Mark R. contacted the moderator for the "Central Ohio Narcotics Anonymous" Facebook group. His name is MJ E. and he does attend NA meetings regularly. He was more than willing to start working with the PR subcommittee and be a part of the COASCNA service structure. He knows Megan P. so I asked him to contact her.

11. Writing Steps For Recovery

Kelle A. and Maddie B. made a presentation to the ASC. Below is their report for the minutes. The motion they mention was presented in Pre-Agenda Business & is going back to the groups for a vote.

There is a motion that has been put forward to form a subcommittee for Writing Steps for Recovery (WSR). This is a program that matches NA members on the outside with people in institutions (jails/prisons/long term treatment facilities) for the purpose of writing steps. It is a program that is already running in our region. The regional policy is attached to the minutes. It is purposefully written somewhat vaguely so that any area can choose to participate in whatever capacity they are able and must simply make a motion at their ASC to choose to participate. Because we are a large area with all the subcommittees in place that would need to be involved, forming a subcommittee would be the best way to implement this program with success.

If you have ever shared your story on the inside, you have likely encountered this exact scenario which is what inspired my passion for participating in this program. We talk about being a 12-step program and that this is what has saved our lives. We talk about sponsorship being a major component of our programs, and that having someone to work the steps with is integral to how we work the steps. The inmates approach afterward to ask how they can work steps as they have no opportunity to do so on the inside, as it is against the rules and their contact is limited. This program is a way to help change that. H&I does some of this already, but this program allows us the opportunity to go further and be of greater service. Besides going into facilities NA already has a presence in, we will have the opportunity to go into federal/higher level security facilities as well. Also, because we are a large area, we can be a resource to the region for this program. When they receive requests for facilities that fall outside of a specific area, or if a smaller area needs help, we can assist.

Some of the highlights of this program, how this can/will work and what will happen next:

- We will be able to reach a vastly underserved population of still sick and suffering addicts and provide opportunities to work steps that they may not have previously had.

- We will be potentially able to get into facilities and reach the still sick and suffering addict that we are unable to reach currently as a fellowship.
- We will be creating service opportunities for many people, some who may otherwise not be able to serve, (people who are home bound, in hospitals, traveling, or unable to make a specific commitment that requires an in person presence – which is currently more important than ever, or unable to participate due to nexus).
- A subcommittee will be formed. It will write and submit policy to oversee this program that will be voted on and approved by ASC. Regarding policy, we hope to have as many people join this subcommittee as possible to iron out the details of what will work best in our area, how to have it run smoothly, what checks and balances we want to have, etc... (please come join and share your thoughts and ideas!)
- This subcommittee will work with our area: H&I, PR, Outreach and Area Office, as well as our regional Outreach Chair to make sure our policy is met and upheld and that all guidelines of each individual facility are met and upheld so that NA is being represented with integrity and that our service opportunities are being coordinated in the best way possible
- Letters will be run through our area office, matched with a recovering addict on the outside, and then steps will be worked through the mail. These communications will be anonymous.
- We will work together to serve as many people as possible!

I hope this expresses the basics of WSR, but if you have any questions, comments, or concerns, we would be happy to make a presentation at your group conscience or simply answer questions individually. Please call Maddie B (614-915-5024 our regional outreach chair) or Kelle A (614-738-1673 an interested member who would like to serve with this subcommittee) for more information.

We hope that you will catch the passion for this program as we have, and look forward to having as many members as possible participating in this program whether it be on the subcommittee, or as participants in letter writing to work steps with those who so desperately want to and are seeking our help in doing so. Please contact Kelle A and let me know that you are interested in being involved in whatever capacity.

Thanks!

Kelle A. & Maddie B.

12. COASCNA filings with IRS, State, Attorney General

Hi family,

Here is what I did to complete our annual filings for fiscal year 2019-2020:

Ohio Attorney General:

1. Go to <https://charitableregistration.ohioattorneygeneral.gov/Default.aspx> and login. (I'm not sure how to create a new login associated with our registered charity which is Central Ohio Area Service Committee of Narcotics Anonymous. Next year's Treasurer will have to create a login for themselves or ask to use mine.)
2. There is usually an item in the To Do List so I started that.
3. It asks several questions:
 - a. Do we solicit donations from the general public? (I responded "NO")
 - b. Do we hire a professional solicitor? (I responded "NO")
 - c. It asks for our gross revenue. (I entered \$14,936.05 which is the total of all money we took in less any amounts being returned - use Treasurer's Workbook.)
 - d. It asks for our total assets. (I entered \$8,163.11 which is our ending bank balance on the June 2020 bank statement.)
 - e. It says that we have completed our filing for this year. (Since we are so small I think we only have to do this short form.)
 - f. I received an email with a summary of this information for our records. I put a copy of that in the Treasurer's file box.

Ohio Tax Return:

1. According to the article (<https://www.nolo.com/legal-encyclopedia/ohio-business-income-tax.html>), Ohio does not have a corporate income tax, but there is a gross receipts tax which is applied through the Commercial Activity Tax (CAT). Up until 2014 Ohio had a Corporate Franchise Tax, but that was repealed. The CAT is basically a "tax on the privilege of doing business in Ohio" and a business with gross receipts less than \$150,000 owes no tax.

IRS Tax Return (form 1120):

1. Go to irs.gov and download this year's form 1120 for corporations.
2. In the instructions (and other related documents), I found the definition for what is considered "Gross Income" – it is all income less "exempt function income" and less certain deductions and computed modifications. "Exempt function income" is defined as income from dues, fees, charges, or similar amounts members of the organization pay. To me this means that income from our members should not be included in Gross Income – which means that our Gross Income is \$0.00 since we take no outside donations.
3. I propose that we not file an 1120 return this year.

In loving service,

Mark R.

Acting COASCNA Treasurer

Group Reports:

Heart To Heart Group (verbal report given)

Broad Street United Methodist Church
501 E Broad St.
Columbus, OH 43215
7pm
Currently on Zoom until further notice.
GSR: Janis C.
Sec.: Chris M.
Contact: Fred P.

Good Morning Group (verbal report given)

Good Morning Group of Narcotics Anonymous. We meet Monday through Friday from 9am to 10am. We are currently a hybrid meeting with approximately 10 to 14 addicts at the live location and approximately 12 to 20 addicts on the zoom platform. We submit a vote of "yes" for Elizabeth as Area Secretary and a vote of "yes" for Jared as Area Treasurer. The group also voted "yes" to the accountability motion regarding verified receipts. The address of the live meeting is 1180 Shanley near Morse.

Alt GSR Cali Dave

Promise Is Freedom Group (verbal report given)

We will be having a group conscious tonight to discuss a return to face to face meetings. Currently we are on Zoom at 7:45pm on Sundays. Zoom id: 857 8382 1102, no password. We have dwindled to just our 4 home group members, but we continue to keep the (virtual) doors open. We could use some support. If we reopen it will start on Sunday, September 27, at Reynoldsburg Church of the Nazarene 1340 Crest Rd, Reynoldsburg 43068.

Trust the Literature Group

Wednesday at 8pm
Literature study format
Secretary Lindsay P.

Treasurer Heidi S.
GSR Brock J.

We have continued meeting live in the parking lot with success. We split before the meeting starts into appropriately sized groups. We average about 20 addicts we have nothing new to report and we are not making a donation this month. If you have any questions or concerns about how we are meeting in person feel free to reach me via cell 614-572-6019.

(I know Monday Miracles had adapted our updated covid report)

ILS, Brock J.

Meeting Up North Group (verbal report given by Mandi S.)

Aging In Recovery Group (verbal report given by Shannon J.)

Administrative Reports:

Chairperson's Report (Open):

Hi family,

I haven't been making a report since I'm technically not the Area Chairperson anymore, but I wanted to get the following into the minutes in some fashion so that the Area could pursue it at a later date.

On 9/14/20, I attended an online workshop focused on Consensus-Based Decision Making (CBDM). There were 4 speakers – one who is a Facilitator for the World Service Conference which now uses CBDM, one who has experience with CBDM at the Zonal and Regional levels, one who uses it at their Area Service Committee, and one who uses CBDM at the group level. The first speaker sent out a PDF called “CBDM Basics” which will be included with the minutes. It's a 6-page overview of CBDM and how it can be applied in any service body. I would like to bring up the topic of consensus-based decision making during the Sharing Session of the October ASC meeting so I will present more details then, but addicts and groups can begin to see more of what it's about in the CBDM Basics document.

In loving service,
Mark R.
COASCNA Chairperson

Vice-Chairperson's Report (Tammy S.):

Hello Family. Thanks again for the opportunity to serve this area. I have been busy this month and have been in frequent contact with Mark to gain a better understanding of the chair position. I am grateful to him and others that have offered their assistance now and, in the months, ahead. We have discussed the vast duties of this position as well as, the policy, open positions, and possible ways to garner more interest in service.

I have been attending various meetings, building excitement for area service. I have also communicated that this area exists to support the local groups and to grow our fellowship. A priority of mine will be to assist the outreach committee to restart those meetings that have suffered due to covid 19. There has been some positive feedback and I will continue to be of service in the future. I have been in contact with the No Matter What meeting, held on Monday nights at 8pm at St, Andrews Episcopal Church 8630 Refugee Rd, Pickerington. They were discussing closing their doors due to lack of attendance. They are in dire need of support to keep the doors open.

I have also spoken to the Rush Hour meeting held on Tuesdays at 6:30pm at Collision Church, 6475 E. Main St Suite #134. They have many newcomers and people in various treatment facilities. They are in need of people that have recovery experience.

I noticed that the event calendar attached to the agenda needs updating and plan to have that accomplished by next month.

If I may be of assistance do not hesitate to call.

In loving service,
Tammy S.

Secretary (Open):

No written report submitted.

Treasurer (Open):

See attachments to the email:

- Bank statement for August 2020
- Account Log file
- Financial workbook for September 2020 ASC meeting
- Group Donations file for 2020

Regional Committee Member (Lynette C.-D.):

Next Regional Meeting:

- October 10 - 11, 2020, Hosted by GCASCNA at the Holiday Inn Express in Milford, OH (flyer with hotel information is available at NAOhio.org)
- The meeting will also continue to be held via Zoom and I have chosen to participate online for this quarter. The Zoom info has not been shared yet but I will pass it on to the secretary once I receive it.

Regional PR Meeting Scheduled:

- Mattie S., the Regional PR Chair has scheduled a Zoom meeting for area PR Chairs just prior to the regional meeting: October 10 @ 9:00 am. I have included the link and password in my report and will forward it on to our PR Chairperson as well.
- Join Zoom Meeting
<https://us04web.zoom.us/j/8021778869?pwd=WmhmZ0Izak5iSDV1TkFjUG1DTXRidz09>
Meeting ID: 802 177 8869
Passcode: 9bphPf

Open Regional Positions:

- Vice-Secretary
- Policy Coordinator

Questions or Concerns for Region:

- As always, I encourage this body to take advantage of the opportunity to ask for clarification, share concerns or suggest motions for me to take to the region. Our trusted servants have been elected to conduct fellowship business on our behalf, and we can best support their efforts by staying engaged and letting them know what we need.

In loving Service,

Subcommittee Reports:

Activities Chair (Open):

Area Convention – COACNA 29 (April D.): (Not present)

Hi family,

So far, we have sold 37 basic and 93 full registrations. As of today our bank balance is \$4,546.80. We have purchased insurance for our non-profit through the Alliance of Non-Profits Insurance Association, they specialize in writing insurance for groups like us and are very flexible with covering the types of events we have and don't care that we have no physical location.

Our Drive-In Movie Event went fantastic. Everyone was respectful of wearing masks and social distancing. We were so excited to actually have an event in person. We were able to raise \$1084 in cash which I will be depositing on Monday and Square will be depositing \$229.53 (\$237.00 in sales less \$7.47 fee). Overall our event made \$1313.53.

We are discussing possibly doing a hybrid event in January as the hotel had originally agreed to let us have an event there for free, but we are reaching out to them to see what will be possible

ILS,
April

Area Office (Nande G.):

Good Morning!

We are stocked in all items, after receiving an order on the 11th. We have received a total of 111 calls for the month of August, with 3 of those being from newcomers. The office was approved for receiving a lower rent payment for the next 3 months due to COVID, however we were informed that starting next year our rent will be higher due to building renovations. The office is still open Tuesdays 6-8p, Saturdays 10a -1p and Sundays from 10a - 2p. We are updating our Rides to Recovery list (a program that pairs addicts who needs rides to meetings with addicts willing to take them). So, if you have the willingness please reach out to Nande G. Our next subcommittee meeting is October 4th at 11am on Zoom.

In Loving Service,
Nande G.

Area Office Treasurer Report

Hi family,

Attached is the completed August report and the "what is done in" September report as well as the account log. As per the audit, I added a few sheets to the log to help break it down between rent, deposits, and orders – just thought it would help. And I do not have a new statement from Huntington as it is not the end of the month. The September statement will be included next month.

ILS,
Vanessa F

Hospital and Institution (Matt S.):

We currently have 23 commitments, 2 of which are currently meeting on their regular night, one via Zoom and the other in person.

We have continued both H&I virtual panels meetings on Wednesday @ 7 and on Saturday @ 6:30. We have rotating panels with members from our subcommittee. We have been getting regular attendance from 2 of the treatment facilities in our area with about 10-35 people in attendance not including our subcommittee members. We have been contacted by a new inpatient treatment center (Columbus Springs East) in our area who is interested in NA H&I, we just started communication but our hope is they will begin joining our current Zoom H&I meetings in the near future. We have also been in ongoing contact with the Ohio Dept. of Corrections who has been communicating their future hopes to get H&I back into their facilities. There are still a lot of issues they are trying to work through with technology and the moving/grouping of inmates in the facility for potential Zoom meetings. We are hopeful in the coming months there will be an opportunity to start getting Jail/Prison involvement on Zoom and will keep this body updated on any changes.

All of the last literature order has been stamped and we are in the process of distributing literature to the various commitments in our area.

Lastly, H&I are always looking for new/interested members. Both H&I zoom panels could use support from experienced members. We are still looking for interested parties for Vice-Chair, Vice-Secretary, and Vice-Chair of Literature. Any interested parties are encouraged to attend our subcommittee meeting which meets the first Sunday of every month @ 3PM via zoom. The link to the meeting can be found on the area website.

In loving service,
- Matt

Newsletter (Rebecca A.): (Not present)

No written report submitted.

Outreach (Open):

Public Relations (Open):

Highlights

- Billboard still up on Morse Rd.
- Committee meeting in September – four active members
 - Correlation with phone calls and website hits with billboards
- Web Stats
 - August: 2,717 visitors, 10,500 pages, 87.5 hits per day
- Events
 - OSU Monthly Presentation (so far reached almost 500 future physicians)
 - Drug Court Presentation (TIES Drug Court)
 - Blessing Box/Little Library literature drop
- Future Events
 - Networking Events
 - LGBTQ+ Addiction and Mental Health Professionals (monthly attendance)
 - Columbus Addiction and Mental Health Professionals (monthly attendance)

Reminders

- Website updates must go to COASCNA@gmail.com
- PR Policy is that we can make changes to meeting listings when we have notice from a GSR or trusted servant
 - The PR handbook does not state a policy about meetings that failed to meet while having a posted in-person or virtual meeting time

Check Request

- No request

Next Meeting

- Thursday, October 22nd at 5:30pm

In loving service,

Megan P.

Unity Day (Nande G.):

Good Morning!

Hybrid Unity Day is just around the corner on September 26th. We will be at Trinity United Church (1180 Shanley Dr.) from 12a - 6p and also on Zoom, the link can be found on our flier attached. We are working out some kinks with our 3 speakers that we have chosen. But there will be a plethora of virtual and in person games as well as opportunities for virtual fellowshiping and food as well. Hope to see you all there!

Nande G.

Nominations to Fill Open ASC Positions:

Current Open Positions:

- *Vice-Chairperson* – no nominations
- *Vice-Secretary* – no nominations
- *Vice-Treasurer* – no nominations
- *RCM-Alt* – no nominations
- *Activities Chairperson* – no nominations
- *Outreach Chairperson* – no nominations
- ***Public Relations Chair*** – ***Megan P. nominated by John W. & 2nd by Mandi S. (see nomination form)***
- ***NOTE: We discussed whether Tammy S. should have been elected as Chairperson or Vice-Chairperson. After discussion we voted on her as the Chairperson (5-1-2)***

Nominations to Fill Open RSC Positions:

Current Open Positions:

- *Vice-Secretary* – no nominations
- *Policy Coordinator* – no nominations

Sharing Session:

GSR Workshop prior to ASC meetings

Report from Tammy:

One of the most frequent responses I hear when talking about getting involved with area service is the concern about not knowing anything about how it works.

I attended one of the GSR training workshops that the prior outreach committee put together, and there was a lot of good information offered. One issue I noticed was the lack of interest in the long presentation, and there was too much information all at once and it overwhelmed the new GSRs in attendance. The kind of service that is required of a good GSR is not something most addicts are equipped with when starting their position.

In previous area service committees, there was a meeting the hour before the body met to provide instruction on the various aspects of the position. The topics were announced at the previous meeting and was open to any addict. The topics also included questions that arose from the body.

The outreach committee chair would be the person to lead this meeting and would utilize much of the information already gathered by the previous committee. We are currently seeking an outreach chair and would be open to any member to lead this effort. I would volunteer my time if no one else steps up.

Tammy S. brought up the topic of having some kind of GSR workshop prior to each ASC meeting. After a brief discussion, we decided to bring up a motion in Pre-Agenda business at the October ASC meeting and then have that motion go back to the groups for a vote. Tammy will draft the motion.

Unplanned Business:

1. Financial Responsibility Forms for new trusted servants.
 - *Mark R. said that he would take care of getting Financial Responsibility Forms signed by Tammy and Jarrod since they will be signers on the bank account.*
2. Changing the signers on the COASCNA bank account.
 - *Mark R. will set up an appointment with 5th/3rd bank so that we can remove Sara S. and Paul M. as signers. After discussion we decided to keep Mark on the account and add Tammy, Jarrod, and Lynette as new signers.*

Pre-Agenda Business: (reading into minutes items for Agenda Business at next month's ASC meeting)

1. Motion to create a Writing Step For Recovery subcommittee
Motion#: 2020-06 (BACK TO GROUPS)
Maker: Better Late Than Never Group
Second: No 2nd needed
Motion: To form a subcommittee for Writing Steps For Recovery.
Intent: To carry the message to the still sick and suffering addict and to create an opportunity for service work.
2. Motion to reinstate ORSCNA donations.
Motion#: 2020-07 (BACK TO GROUPS)
Maker: Trust the Literature Group
Second: No 2nd needed
Motion: To reinstate the ORSCNA donation that had been suspended in relation to the communications with the regional insurance policy and how it pertains to our area.
Intent: We believe any of the questions we had about our insurance policy have been answered and no longer see a need for the suspension of funds.

Adjournment:

Serenity prayer and adjournment at 5:32pm.

Next ASC meeting: October 18, 2020 at 2:00pm

Central Ohio Area Service Committee of Narcotics Anonymous Trusted Servants			
Administrative Committee			
Chairperson	Tammy S.	614-323-4681	tammyk054@gmail.com
Vice-Chairperson	Open		
Secretary	Elizabeth E.	614-893-1562	elizabetheastman1967@gmail.com
Vice-Secretary	Open		
Treasurer	Jarrold G.	614-506-5690	jwgrph@gmail.com
Vice-Treasurer	Open		
Regional Committee Member	Lynette C-D	614-432-0601	iamlightlcd@gmail.com
Regional Committee Member Alternate	Open		
Subcommittee Chairpersons			
Activities Chairperson	Open		
Area Office Chairperson	Nande G.	614-515-3322	dalocka814@gmail.com
Convention Chairperson	April D.	614-636-1640	COACNAChair@gmail.com
Hospitals & Institutions Chairperson	Matt S	614-404-1111	Jank.nation498@gmail.com
Newsletter Chairperson	Rebecca A.	614-940-2632	beccalo@hotmail.com
Outreach Chairperson	Open		
Public Relations Chairperson	Open		coascna@gmail.com