



Acknowledgement of Responsibility & Restitution Agreement

I, _____,

agree to assume responsibility for any money-handling in my volunteer position with the ***Central Ohio Convention of Narcotics Anonymous (C.O.A.C.N.A.) Point of Freedom.***

It is my intent to accept full responsibility for the handling of cash, checks, charges or other revenue-generating transactions within my volunteer services.

I understand that it is a requirement of the Convention Committee that as a trusted servant, I read and agree to this Acknowledgement prior to performing duties related to money handling.

I sign and agree to this acknowledgement of my own free will and under no duress.

I understand that NA funds are not to be used for any form of personal use, and that to do so constitutes misappropriation.

I understand that should I be suspected of misappropriation of funds; I may be asked to surrender my service position pending investigation.

Should I be found to have misappropriated funds, I agree to return such funds to the Convention Committee.

I understand that the matter might be turned over to the local law enforcement authorities, at the discretion of the Convention Committee.

Signed Date: _____

Signature: _____

Printed name: _____

Street address: _____

City/State/Zip: _____

Phone number: _____