

COASCNA Agenda Chair Form

May 2023

2pm Meeting called to order by Chairperson

Open with a moment of silence followed by the Serenity Prayer

Service Prayer read by all:

God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of purpose. Make us servants of Your Will and grant us a bond of selflessness, that this may be Your work, not ours – in order that no addict anywhere, need die from the horrors of addiction.

2:05 Twelve Traditions are read

Twelve Concepts are read

Concept of the month read, discussed

2:15 Roll call, announce sign-in sheet and sharing session sign-up sheet

2:20 Approval of previous month's minutes

New Group/GSR recognition

2:25 Brief financial assessment from Treasurer

2:30 Unfinished Business (business that is unresolved from previous month)

1. Approve March minutes

2:40 Agenda Business (Budgets and Checks, Elections, Motions)

1. Any check requests?

2. Nominations for re-election of ASC positions submitted to secretary and chair for presentation at this meeting.

3pm Group Reports

3:20 Administrative Reports

1. Chairperson report
2. Vice- chair report (currently vacant)
3. Secretary report
4. Treasurer report
5. RCM report (currently vacant)

3:35 Subcommittee reports:

1. Activities (currently vacant)

2. Area Convention
3. Area Office
4. H & I
5. Newsletter (currently vacant)
6. Outreach
7. PR
8. WSR

4pm Ad-hoc committee reports (as applicable):

1. Addithon
2. New Year's Eve
3. Unity Day
4. Audit
5. Archives
6. OCNA Fundraiser

4:15 Motions to fill ASC positions: **ALL positions up for nomination and re-election.**

Motions to fill RSC positions

5:20 Sharing session. Defined as follows:

Formal rules of order are suspended during this time of discussion. Free discussion allows a group conscience to form and spiritually sound decisions to be made. Action items are prioritized and organized by the Chairperson so that the rest of business is completed timely. Urgent items from the sharing session will be placed in Unplanned Business for this month's meeting while nonurgent items will be placed in Unfinished or Agenda Business for next month's meeting.

5:30 Unplanned Business. Defined as: Business that needs to be dealt with on a timely basis

5:35 Pre-Agenda Business. Defined as: Resolving outstanding issues that will be dealt with at the next meeting as Agenda Business or Unfinished Business

5:40 Adjournment. Close with a moment of silence, followed by the Serenity Prayer.

Announcements:

- If you are new to ASC or are not receiving the minutes, please email coascnasec@gmail.com
- Need to send a PayPal donation? Reach out to coascna.treasurer@gmail.com

Open COASCNA positions:

- Chair
- Vice-Chair
- RCM
- RCM Alternate
- Secretary
- Vice-Secretary
- Treasurer
- Vice-Treasurer
- Activities Chair
- Area Convention Chair
- Area Office Chair
- H & I Chair
- Outreach Chair
- PR Chair
- WSR Chair
- Newsletter Chair

Open Regional positions:

- TBD