

Central Ohio Area Service Committee Meeting Agenda May 2023

The Twelve Traditions of NA

1. Our common welfare should come first; personal recovery depends on NA unity.
2. For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for membership is a desire to stop using.
4. Each group should be autonomous except in matters affecting other groups or NA as a whole.
5. Each group has but one primary purpose—to carry the message to the addict who still suffers.
6. An NA group ought never endorse, finance, or lend the NA name to any related facility or outside enterprise, lest problems of money, property, or prestige divert us from our primary purpose.
7. Every NA group ought to be fully self-supporting, declining outside contributions.
8. Narcotics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.
9. NA, as such, ought never be organized, but we may create service boards or committees directly responsible to those they serve.
10. Narcotics Anonymous has no opinion on outside issues; hence the NA name ought never be drawn into public controversy.
11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, and films.
12. Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.

12 Concepts of NA Service

1. To fulfill our fellowship's primary purpose, the NA groups have joined together to create a structure which develops, coordinates, and maintains services on behalf of NA as a whole.
2. The final responsibility and authority for NA services rests with the NA groups.
3. The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it.
4. Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.
5. For each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.
6. Group conscience is the spiritual means by which we invite a loving God to influence our decisions.
7. All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes.
8. Our service structure depends on the integrity and effectiveness of our communications.
9. All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes.
10. Any member of a service body can petition that body for the redress of a personal grievance, without fear of reprisal.
11. NA funds are to be used to further our primary purpose, and must be managed responsibly.
12. In keeping with the spiritual nature of Narcotics Anonymous, our structure should always be one of service, never of government.

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Fifth Concept

“For each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.”

The key to applying the Fifth Concept is in defining the task that needs to be done, and the easiest way to apply it is right from the start. When we first create a service task, we should consider what kind of authority we must delegate in order for that task to be accomplished, and what kind of accountability we should require of those to whom we are giving that task. Then, one particular trusted servant, service board, or committee should be designated as the single point of decision and accountability for that assignment. This simple principle applies to all the services provided in Narcotics Anonymous, from the group to our world services.

When we decide a certain service task should be done, and clearly say which trusted servant, service board, or committee has the authority to accomplish the task, we avoid unnecessary confusion. We don't have two committees trying to do the same job, duplicating efforts or squabbling over authority. Project reports come straight from the single point of decision for the project, offering the best information available. An assigned service responsibility can be fulfilled swiftly and directly, because there is no question of whose responsibility it is. And if problems in a project arise, we know exactly where to go in order to correct them. We do well when we clearly specify to whom authority is being given for each service responsibility.

The single point of decision we define for each service responsibility is also a single point of accountability. As we've already seen in the Fourth Concept, and as we shall see further in Concept Eight, accountability is a central feature of the NA way of service. When we give our trusted servants responsibility for a particular service task, we hold them accountable for the authority we've delegated them. We expect them to remain accessible, consistently providing us with reports of their progress and consulting with us about their responsibilities.

Accountability does not mean that we delegate authority only to take it right back. It simply means that we want to be informed of decisions our trusted servants are considering as they go about the tasks we've assigned them. We want to have the opportunity to impact those decisions, especially if they directly affect us. And we want to be kept up-to-date on each responsibility we've assigned to the service structure so that, if something goes wrong, we can take part in making it right.

The Fifth Concept helps us responsibly delegate our authority for NA services. In exercising the Fifth Concept, we make a simple, straightforward contract with our trusted servants. Right from the start, they know what we are asking of them, what decisions they are expected to make themselves, and to what degree we will hold them accountable for the service work they do on our behalf. Exercise of Concept Five is not a task to be taken lightly. It calls for us to carefully consider the service work we want done; to clearly designate who should do that work; to delegate the authority to do it; and to maintain accountability for those duties. It takes effort to conscientiously apply Concept Five, but the results are worth the effort.

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Administrative Committee			
Chair	Tammy S.	614-323-4681	Tammyk054@gmail.com
Vice-Chairperson	VACANT		
Secretary	Lis R.	419-231-2204	coascnasec@gmail.com
Vice-Secretary	Casey V-P.	330-523-8924	c.varabkanich@gmail.com
Treasurer	Mark R.	614-270-1274	markroberts@columbus.rr.com
Vice-Treasurer	Janet W.	614-506-0768	jbogin3@gmail.com
Regional Committee Member	Dillon P.	614-405-5966	overallgrowth2023@gmail.com
Regional Committee Member Alternate	Scot H.	614-796-8444	seholmes@outlook.com
Subcommittee Chairpersons			
Activities Chairperson	VACANT		
Area Office Chairperson	Elizabeth E.	614-893-1562	Elizabetheastman1967@gmail.com
Convention Chairperson (COACNA 30)	Kenny W.	614-402-3984	wward3@twc.com
Hospitals & Institutions Chairperson	Emily T.	937-266-8383	emilydealoia@gmail.com
Newsletter Chairperson	VACANT		
Outreach Chairperson	Bekki M.	614-516-6527	Snowflakerella@gmail.com
Public Relations Chairperson	Paul M.	614-745-7530	cbusnapaulm@gmail.com
Writing Steps For Recovery	Kelle A.	614-738-1673	wsrnaoh@gmail.com

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COASCNA Activities Calendar for 2023 (See Event Flyers / nacentralohio.org for more details) Last Updated: 5/14/2023

May, 2023

Friday – Sunday, May 12th – 14th – **ORSCNA Spring Retreat** @ Tar Hollow State Park – 16396 Tar Hollow Rd.

Sunday May 21st - ASC Meeting 2pm @ Lower Lights Church, 1066 Bellows Ave.

1. Nominations due for COASCNA Trusted Servant elections in June.
2. Nominations presented for ORSCNA Trusted Servant elections in July.

June 2023

Sunday, June 25th – **ASC Meeting (MOVED FROM JUNE 18th DUE TO FATHER'S DAY)** – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Elections of COASCNA trusted servants except Convention Chairperson.
2. Area Conscience for ORSCNA Trusted Servants nominations.
3. Quarterly subcommittee budgets due for July – September.
4. Form Addition and New Year's Eve ad hoc committees – proposals due at July ASC.

July, 2023

Saturday – Sunday, July 8th – 9th – **ORSCNA Quarterly Meeting** @ Dayton, Ohio

Sunday, July 16th – **ASC Meeting** – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. The records of the COASCNA General Fund will be audited by the Area Auditing Ad hoc Committee.
2. Form Audit Ad-hoc subcommittee to complete annual audit of COAONA account.
3. Addition and New Year's Eve proposals due.

August, 2023

Sunday, August 20th - **ASC Meeting** – 2:00pm @ Lower Lights Church, 1066 Bellows Ave.

1. Results of the Audit of the COASCNA General Fund due (*The fiscal year of COASCNA extends July 1 through June 30*)
2. Results of the Audit of the COAONA account due
3. ASC Treasurer begins filings for IRS, State of Ohio, & Ohio Attorney General (*due by November 15th*)

September, 2023

Saturday September 17th - **COASCNA Unity Day** - (TBD – date & location)

Sunday, September 18th – **ASC Meeting** – 2:00pm @ Lower Lights Church, 1066 Bellows Ave.

1. Quarterly subcommittee budgets due for October – December

October 2023

Saturday – Sunday, October 7th – 8th – **ORSCNA Quarterly Meeting** @TBD

Friday – Sunday, October 13th – 15th – Tar Hollow 12 Step Spiritual Retreat, Tar Hollow State Park

Sunday October 15th - ASC Meeting- 2pm @ Lower Lights Church, 1066 Bellows Ave.

November, 2023

Sunday, November 19th – **ASC Meeting** – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. OCNA Fundraiser Ad-hoc subcommittee – proposal due at December ASC.
2. Annual Area Office insurance payment due.

December, 2023

Sunday, December 17th – **ASC Meeting** – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. OCNA Fundraiser proposal due.
2. Quarterly subcommittee budgets due for January – March

Saturday, December 24th **Addithon**

Sunday, December 25th **Addithon**

Saturday, December 31st – **New Year's Eve Event**

January, 2024

Saturday – Sunday, January 13th-14th – **ORSCNA Quarterly Meeting** @TBD

Sunday, January 21st ASC meeting - 2pm @ Lower Lights Church 1066 Bellows Ave

1. Form Audit Ad-hoc subcommittee to complete audit of COACNA account.

February, 2024

Sunday, February 18th – **ASC Meeting** – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Announcement of Unity Day proposal due at March ASC.
2. COACNA audit (*after convention is over*)

March, 2024

Sunday, March 17th – **ASC Meeting** – 2:00pm @ Lower Lights Church, 1066 Bellows Ave.

1. Unity Day Proposal Due
2. Quarterly subcommittee budgets due for April – June.
3. ASC shall conduct a bi-annual Area Service Inventory (*as outlined in "A Guide to Local Service"*) - Proposal due in April. (*Odd years*)
4. Voting on CAR motions (*even years only when WSC is held*)

April, 2024

Saturday – Sunday, April 6th - 7th – **ORSCNA Quarterly Meeting** @ Location TBD

Sunday, April 21st – **ASC Meeting** – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. Announcement of the election of COASCNA Trusted Servants in June
2. COACNA audit (*for the off years*)

Flyers Flyers for Area and Group events must be submitted to ASC for approval before they will be posted on web sites. Submit electronic files for all flyers by email to Area Secretary at coascnasec@gmail.com.

- Flyers will be forwarded the Ohio Region and Central Ohio Area Webmasters to be posted on www.naohio.org and www.nacentralohio.org.
- For emergencies that come up between ASC meetings, send the flyer to Area Chairperson Tammy S. coascnasec@gmail.com to review the Administrative Committee for approval.

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Group Information / Update

(If no changes: write *same*)

Group Name: _____ GSR: _____

Group Information / Update

(If no changes: write *same*)

Group Contact: _____ Phone: _____

Email: _____

Meeting Day: _____

Meeting Time: _____

Location: _____

Meeting Format (Open / Closed): _____

Trusted Servant(s): _____

Secretary

Treasurer

GSR

Upcoming Group Event(s): _____

(Please notify Area Service Office of any temporary or permanent changes as they occur.)

Group Report

Please detach for Area Treasurer



Group Donation

Date: _____

Group Name: _____

Representative: _____

Donation: _____

GSR: _____